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This dictionary contains the vocabulary of office automation software programs for micro-computers. The subfields covered are: word processing; desktop publishing; database and file management systems; decision support systems; spreadsheets and graphers; messaging systems; videotex.

The terminology compiled is used in the manuals of popular software packages and in articles of specialized journals on micro-computing. Consequently, for programming, data processing, editing, statistics or planning, only the terms currently found in this body of literature are kept. However, collocations have been included because they are useful for translators and cannot always be separated from proper terms.

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